

JOINT ARCHIVES COMMITTEE

A meeting of the Joint Archives Committee was held on 15 March 2018.

PRESENT: Councillors N Wilburn (Chair) (Stockton Council) and G Hall (Hartlepool Council) and M Thompson (Middlesbrough Council).

ALSO IN ATTENDANCE: A Clayton - Friends of Teesside Archives.
E Tennant - Stockton Council.
K Tranter - Hartlepool Council.

OFFICIALS: S Bonner, M Harvey, R Hobbins.

APOLOGIES FOR ABSENCE: Councillor C Quartermain.

DECLARATIONS OF INTERESTS

None Declared

17/7 BUDGET REPORT

The Executive Member for Culture and Communities submitted a report, the purpose of which was to update Members on the outturn for the 2017/18 revenue budget for Teesside Archives, and seek approval for the proposed budget for 2018/19.

A copy of the budget forecast was shown at Appendix 1 of the report, and the 2017/18 outturn was shown at Appendix 2.

A discussion ensued regarding the financial arrangements/ contributions from the different Authorities to the Archive Service. The Committee was of the view that the current arrangements should remain in place.

In response to an enquiry regarding income streams available to the Archives Service, it was confirmed that income was generated from various sources including research charges.

A query was also raised regarding the income target of £7,200 for the financial year 2018/19, and whether or not this was achievable. It was felt that, whilst challenging, the target was achievable as a number of initiatives, including digitisation of catalogues, were being implemented.

OPTIONS

No other options were considered as they were not applicable to the report.

ORDERED

That the 2018/19 budget be approved.

REASONS

The decision was supported by reasons outlined in the report.

17/8 TEESSIDE ARCHIVES FORWARD PLAN 2018-2022

The Archives Manager presented the Teesside Archives Forward Plan 2018-2022 to the Committee, which provided a summary of the strategic aims.

Members discussed potential relocation of the Archive Service. It was commented that the main source of funding for this would be provided by the Heritage Lottery Fund (HLF). However due to a recent review of its programmes this had inhibited the possibility of apply for

funding. The HLF would be releasing new funding in April 2019.

The Archives Manager outlined the Audience Development section of the Forward Plan. A discussion ensued regarding social media platforms such as Facebook and Twitter. It was indicated that, due to capacity issues, it would be operationally more effective to instead create an Archives Blog.

It was felt that an appointment of a Community Engagement Officer would help to refocus existing work and improve audience engagement.

It was agreed that a plan to identify potential funding streams regarding the issue of accommodation would be presented at the next meeting.

ORDERED

- 1. That the Forward Plan be accepted**
- 2. That a plan to identify potential funding streams regarding the issue of accommodation would be presented at the next meeting.**

17/9 **UPDATE AND OUTSTANDING ISSUES.**

No items.

The decision(s) will come into force after five working days following the day the decision(s) was published unless the decision becomes subject to the call in procedures.